

## Nimitz School PTA Meeting Minutes of 6/15/06

**Attendees:** Sefi Aharonov, Tracy Burriss, Qiong Feng, Dale Jones, Peggy Korn, Natalie Landesman, James Liu, Lenora and Marcus Louie, Fiona MacKellar, Jill Nakamura, Ann Newman, Peggy Ngai, Hyeok Oh, Doron Rand, Shauna Ruden, Susannah Vaughan

Susannah Vaughan **called the meeting to order at 7:12 p.m.** and welcomed new members. Susannah showed a power point presentation that was shown at the Spring Sing.

1. Shauna made a motion to **approve the 5/18/06 meeting minutes** by email and James seconded.

### 2. Treasurer's report

- All changes are highlighted in bold.
- Received a few more donations including matching funds
- Childcare expense of \$40 was added to the Volunteer Tea.
- The Running Club only cost \$156.21 due to the CFCPTA grant.
- The cost of the Spring Dance includes the band and ice cream.
- This leaves an opening balance of \$7,213.52 for next year.
- Need to pay 75% of 2 staff positions in October.

### 3. Committee Reports

- a. **eScrip** ~ We averaged about \$230-240 per month from eScrip. March brought in \$282.30 (we receive funds 60 days after the close of the month). A few Kindergarten parents signed up on the info night. Currently, we have 165 supporters. It was suggested to serve free ice cream to those who sign up at the Family Picnic on August 30th. Also, a short (5 min.) reminder from classroom reps about the PTA and eScrip could be presented at Back-to-School Night.
- b. **Events** ~ The Family Picnic, a community building event early in the school year, raised \$200. The game booth at the Cupertino Jubilee (formerly the Oktoberfest) made about \$400. The Halloween walkathon raised about \$5,300. This year, we did not participate in the Lunar Unity Parade and we did not raise funds in the past. The Spring Dance was well attended with about 150 participants that enjoyed the live band and BBQ. The Carnival/Cultural Fair raised \$900 for classrooms and \$300 for the PTA that paid for a new canopy.
- c. **Running Club** ~ The students ran a total of 12,400 plus miles.
- d. **Membership** ~ This year, 88 people joined. Since the Direct Donation campaign was introduced, joining the PTA was more of an option and was not advertised until 10/31. Board members are required to join the PTA. The \$4 membership fee includes \$3.85 to the national, state, and local chapters of the PTA. This allows our PTA insurance, the ability to apply for grants, and workers compensation. The staff fee was \$10 with the balance as a donation.
- e. **Scholastic** ~ The book orders (for the library) have been completed and we have a balance of \$5,200 to be spent.
- f. **Volunteers for Teachers** ~ The copy center, a service to the teachers, started this year. It started out slow, but now half of the staff using it. We receive about 0-6 requests per day which takes about 1-3 hours per day to complete.
- g. **Web Communication** ~ The website started this year with highlights of activities, sign ups, and photos. We need to get more parents to regularly go to the site
- h. **Teachers** ~ The copy center was very helpful. They are thankful of the book fair and all of the generous donations. Science Night was successful and enjoyable. Thanks for

the gifts from Teacher Appreciation Week. The teachers notice a larger presence of PTA members.

- i. **Parliamentarian** ~The district and state would like us to modify our bylaws that were submitted. We need to make changes for the next year. The new forms will arrive in July.
- j. **Bulletin Boards** ~ Tracy ordered 2 bulletin boards. One was damaged and will be replaced.

#### 4. Principal's Report

- Dale's last day on campus is June 30<sup>th</sup>.
- The buildings will be re-roofed beginning on Monday and will be done within a week. The workers don't want a lot of people on campus during that time frame.
- The new modulars will arrive in July and be placed behind rooms 18, 19, and 20.
- Survey was given to the 5<sup>th</sup> graders to evaluate the school. They were appreciative of the events sponsored by the PTA – the cultural fair, walkathon and dance. They've attended a lot of other schools, but they've enjoyed the events at Nimitz the most.
- The teacher band at the end-of-year assembly got the kids dancing.
- 2 students in the Reflections Contest went up to district level.
- The first day for the new superintendent is July 1<sup>st</sup>. He visited the school last Monday to talk about the programs and the school. Phil Quon is his name.

#### 5. Calendar of events next year

- Future meetings will be held on the third Monday of each month at 7:00 p.m. in the GLC.
- Items not italicized are fixed dates.
- The next PTA meeting will be held on Thursday, August 17<sup>th</sup> at school, time to be determined.
- It was suggested to move up the first Spiritwear sales to September to be closer to Back-to-School Night. Contact Peggy Korn with ideas.
- The Book Fair date will be tabled until the next meeting. Peggy Korn will call Scholastic to cancel the April dates.
- Not sure whether to have the Spring Dance or Carnival.

#### 6. 2006/2007 Budget

- Fiona put together a projected 06-07 budget based on this year's actual figures
- Need to vote to remove School Pop, bulletin board, musical instruments, and library books that will not be used next year.
- Kindergarten playgroup refreshments were added.
- A small budget for publicity to pay for a banner and pictures for bulletin boards needs to be added.
- Add allocation for stipend of \$100 to each new teacher at the beginning of year (\$400 total), and then give more depending on how much is received from the Direct Donation (end of December).
- Add a line item for the cost of sports uniforms (100 t-shirts) for sports teams (basketball, football, etc.) and the track meet. Peggy Korn will check with the Spiritwear vendor on costs.

#### 7. Other Business

Meeting adjourned at 9:34 p.m.

Next Meeting: Thursday, August 17<sup>th</sup> at school, time to be determined.

Minutes submitted by Jill Nakamura