

Nimitz School PTA Meeting Minutes of 10/20/05

Attendees: Peggy Ngai, Tracy Burriss, Dale Jones, James Liu, Lenora Louie, Marcus Louie, Susannah Vaughan, Shauna Ruden, Ann Newman.

Susannah Vaughan called the meeting to order at 7:10 p.m.

1. **The minutes were reviewed** via email. Shauna moved to accept the minutes, Fiona seconded and the motion passed via email.

2. Committee Reports

a. Events

The Oktoberfest/Jubilee went well. We are still waiting for the money we raised from the event from Cupertino Rotary Club.

The walkathon is October 28th – Everything is on track. Shauna has organized the classroom schedules. We need about 6 volunteers to help with punching cards and managing water distribution.

Spiritwear – Jill has design in place. Order forms should be coming out in next week's blue folder.

b. eScrip – So far we have earned \$131.64. Since last month, there are 22 new members with a total of 36 new members. Peggy has sent letters reminding people to renew their membership by Nov. 1st. She has also been calling people to encourage sign up. It was suggested that we use email to forward Nimitz escrip # to family, friends, and neighbors to expand our pool. Peggy will also send out thank you notes.

c. Running Club – 1,995 miles logged in. There was an article in the Dolphin about a mom who brought in her running club ribbons and certificates from when she was a student.

d. Membership – There are 8 teacher / staff members who have signed up. There are 58 members in total, most of whom donated as well. Nineteen (19) are members only who did not donate. Altogether, 88 Nimitz students are represented. As for direct donations, there are 5 corporate matching funds pending with 2 more possible if the companies follow through. Four (4) donations have come through PayPal.

e. Scholastic – Peggy went to the Scholastic Book Fair to get more info from the representative.

f. Volunteers for Teachers – So far only 4 teachers have used the copying service done by volunteers. There is a new turn around time of 1-3 days instead of a week. Dale will encourage teachers to use service. It was suggested that teachers leave a sample of what they want the finished copy to look like.

- g. **Web Communication** – There have been 191 hits on the PTA website. It was also noted that Netscape browser affects the quality of the Dolphin display. Explorer doesn't seem to have the same issues. James offered to help Jill with this, if she needs it.
- h. **Teachers** - An extra copy of PTA materials is requested for the teachers when information is distributed to the students in the blue folders.

3. President's Report

- a. **Reflections**- There are more entries this year than last. The entries will be displayed in the GLC. There will be 2 outside, independent judges. Someone from the Euphrat Art Museum and someone from the Sunnyvale Sun.
- b. **Red Ribbon Week**- The goody bags are ready to go out. They will be given to the teachers to be handed out on Tuesday.
- c. **School Board Election Forum**- There will be another forum for the Cupertino School Board Nominees next Monday October 24 at Stevens Creek Elementary.

4. Principal's Report

Halloween Parade will be at 8:15 in the morning. The parade is open to parents.

Kevin Feldman a teaching specialist will be coming to Staff Learning Day. Dale invited the PTA to come. It starts at 8:30 in the GLC, 10/31/05.

5. Treasurer's Report- Budget Review-Fiona prepared the Budget and Susannah reviewed each item. Highlights follow:

- a. On July 1st, Balance on Hand was \$9,006.46.
- b. Schoolpop is now bankrupt and we will no longer get any more money from them.
- c. Lunar Unity Parade- we got \$100 more as we were refunded expenditures for signage.
- d. Copier costs- we have exceeded this year's allocation because we just received last year's bill.
- e. The budget for Musical instruments should read \$1,835.06.
- f. Hey Mom, the entertainment from last year's Family Picnic needed their check reissued.
- g. Walkathon Fundraising Budget should be increased to \$3,500 to reflect incentive's goal and cost.
- h. PTA Luncheon will be removed from additional expenditures.
- i. Field trips/Scholarships will be removed from additional expenditures.

Following motions and discussion the budget was unanimously accepted by vote with the above noted changes.

Direct Donation - Another letter will be sent home. Susannah is looking into getting funds from PTA Council and District to support some of our

programs.

Grant writing- A discussion of how to generate support with grants occurred. James is willing to take a stab at organizing a team to tap these resources and have a pool of projects in proposal ready state so they can be tailored to suitable grants as they come up.

6. Other items: Afterschool Enrichment Classes- Whether and how to expand enrichment classes at Nimitz was discussed. No classes at Nimitz were offered by Cupertino Youth Enrichment. Dale has submitted forms requesting classes. The cost of classes and parental interest in enrichment classes were also discussed. James will create a web poll to assess parent preferences. PTA sponsoring of enrichment programs may be pursued pending information gathered and response of Cupertino program.

Meeting adjourned at 8:51 p.m.

Next Meeting: November 17, at 7:00 p.m. in a location to be announced
Minutes submitted by Ann Newman