

Nimitz School PTA Minutes of 8/18/05

Attendees: Peggy Bradley-Ngai, Tracy Burriss, Dale Jones, Dora Liu, James Liu, Lenora Louie, Marcus Louie, Jill Nakamura, Fiona Sadowski, Susannah Vaughan, Monica Yeung

Susannah Vaughan called the meeting to order at 10:18 a.m.

1. The minutes were reviewed Tracy moved to accept the minutes and Fiona seconded.

Updates – The PTA will be reimbursed \$100 by the Lunar Unity Parade for the cost of the banner. Income: \$246.76 from the second Movie Night, \$100 donation, and \$83 from the Book Sale. Susannah found a check for \$60.29 from School Pop that will be deposited. Expenses: \$817.77 for paper, copies, and laminating, \$184.68 for carnival games, and \$21.96 for lanyards. Also, Revital was reimbursed \$50 for the canceled Hebrew Class and \$280.50 will pay for ordered library books.

Committee Update – Marcus is managing web communications. Lenora and Kayloni are the event coordinators. Lenora has prepared the CEEF basket, and will coordinate Spiritwear sales. A list of PTA board members was circulated. We still need a hospitality chair. The staff luncheon is Monday, August 22nd. James will bring plates, napkins, and utensils. Tracy made a motion to spend \$50 for drinks and other items for the luncheon. Peggy seconded and the motion passed.

2. First Day Packet – A manila envelope with PTA documents will be included in the packet. The Direct Donation letter and pledge form were reviewed. Susannah will find out the exact amount that goes to the PTA and will change the \$10 figure in the letter. Marcus will look into using PayPal as a payment option. Other documents included in the envelope are: a letter from the president, membership form (Fiona), volunteer sign-up sheet (Tracy will compile list), Family Picnic flyer (Lenora), escrip flyer (Peggy N) and the Reflections flyer (Susannah). These documents will be collated on Tuesday, August 23rd in the GLC.

3. Events

- e) **Teacher Appreciation Luncheon** – Monday, August 22nd at 12:00 in the staff room. A sign-up sheet was distributed for potluck dishes.
- f) **Kindergarten Welcome** – Wednesday, August 24th at 6:00-7:00 p.m. Sign-up sheet was distributed for cookies.

- g) **Family Picnic** – Wednesday, August 31st at 5:00 p.m. The PTA will be selling snacks and drinks for 50¢ each. Dale will coordinate the band, The Pack Rats. Their fee is about \$350.
- h) **Carnival** – Will not be GATE sponsored this year. The date will be determined after evaluating results of the Direct Donation drive.
- i) **CEEF Gala** – Saturday, September 17th. The theme is “Tropical Dreams”. Lenora put together a basket, “Just a Lazy Day at the Beach”, of donated items which includes a DVD player, a gift card, DVD, drink mixes, candy, etc. This year, bidding can be done online.

4. Principal

Noontime help in the cafeteria – Students will eat first, then play. A volunteer is needed to help set up food from 10:55-11:15 every day.

After school volunteer – Students waiting for their siblings between 1:55-2:25 need to be supervised on the playground.

Barton Reading Program – A reading intervention program where tutors work one on one with kids. A study through Stanford University will be done at Nimitz for 1st, 2nd, and 3rd grade students. Over 100 kids will be participating and will be assessed the first week of school. Dr. Cheryl Bowers will conduct the study. We need parents to be trained as tutors.

Pat Belvel Parenting Workshops – Pat Belvel has written books about classroom management and parenting. She is a teacher at San Jose State University. The parenting workshops will be held on 5 Mondays from November 7th through December 5th at 7:00 p.m. in the GLC. The PTA could have a table set up to distribute flyers and other info.

PTA Classroom Reps – Will be included on the Volunteer form for parents to sign-up.

Class lists will be posted at 5:00 p.m. on Wednesday, August 24th. Dale will provide music.

5. Future Events

Oktoberfest – Saturday and Sunday, September 24th and 25th. The name and location will be changed. More info to come.

Red Ribbon Week – October 23-28th. Susannah has ordered the supplies.

Spiritwear – To be discussed at the next meeting.

Parent Ed Night– “Homework: A Parent’s Survival Guide” will be canceled due to low attendance last year and Pat Belvel will be presenting parent workshops this fall.

6. Review of action items– Reminder to those who have signed up to bring dishes to the luncheon on Monday and assembly of first day packet on Tuesday.

Meeting adjourned at 11:32 a.m.

Next Meeting: Thursday, September 15, 2005 at 7:00 p.m. in the staff room

Minutes submitted by Jill Nakamura